1. **INTRODUCTION**

The Ministry of Foreign Affairs of the Republic of Indonesia is hosting the G20 Foreign Ministers' Meeting (FMM) 2022 in Mulia Hotel, Bali on 8 July 2022, as part of Indonesia's G20 Presidency.

All journalists interested in covering the event must register and apply for accreditation via [https://g20.org/](https://g20.org/). Media coverage of the event can be done in person or virtually.

Accreditations for in-person coverage are issued on a “first come first served” basis due to limited capacity of the venue and health protocols.

Any further changes or additional information will be communicated via website G20.

2. **MEDIA REGISTRATION AND ACCREDITATION PROCESS**

   a. Prior to online registration, journalists are required to obtain/download “Invitation Letter” issued by the Ministry of Foreign Affairs of the Republic of Indonesia, through the G20 website.

   b. Create a Data Entry Officer (DEO) account on the [https://g20.org/registration/](https://g20.org/registration/). Within 1-2 working days, a verification e-mail will be sent to the registered e-mail address to confirm if your DEO account has been approved.

   c. Upon approval, log in to your DEO account, complete the online registration form for G20 FMM 2022 and submit the required documents, include with it the Invitation Letter. One DEO account can be used for registration of multiple personnel from the same media company.

   d. Approved applicants will receive an “Accreditation Confirmation Letter” via registered e-mail address within 2-3 working days.

   e. “Accreditation Confirmation Letter” for in-person coverage will be issued on a “first come first served” basis due to the limited capacity of the venue and health protocols.

   f. “Accreditation Confirmation Letter” and “Invitation Letter” are required for visa application and obtaining the media badge at the media center.

   g. Registration is open from 8 June 2022 to 27 June 2022 and can only be done through online within the specified period.

   *) See the registration flowchart attached to the Media Advisory.

3. **VISA APPLICATION**

   a. Upon successful accreditation, please submit visa application through the respective Indonesian Mission abroad, along with the following supporting documents:

      - Passport with the validity of at least 6 (six) months beyond the date of entry in Indonesian territory.
      - “Accreditation Confirmation Letter”.
      - "Invitation Letter" from the Ministry of Foreign Affairs of the Republic of Indonesia.
• Official assignment letter from the media office.
• Copy of media ID.
• Proof of return ticket.
• Certificate of at least two doses of Covid-19 vaccination, in English.
• International travel insurance document covering also Covid-19 care.
• Two colored passport photos (4x6 cm, white background).
• Completion of visa fee for visa application at the Indonesian mission.
• List of equipment (description, weight, value, country of origin).
• Request for IMEI registration.

b. Service visa for official traveling press (foreign journalists as part of the main delegates of the Head of Delegation attending the G20 FMM 2022), will be submitted and processed along with visa of the official delegation.

4. HEALTH PROTOCOL

Foreign journalist intending to enter the territory of the Republic of Indonesia must comply with rules and regulation from the Government of Indonesia, in accordance to the Circular Number 19 of 2022 on Health Protocol concerning Health Protocol for International Travel during COVID-19 Pandemic.

This includes, among other: two doses of Covid-19 vaccination (proven with official vaccine certificate) and the use of PeduliLindungi application. Please consult the respective Indonesian Missions for further details.

5. CUSTOMS CLEARANCE REQUIREMENT

The journalist’s list of equipment must be legalized by the nearest Indonesian Mission abroad for importation and exportation purposes.

Media representatives are encouraged to have CBP/ATA Carnets in order to expedite the customs clearance process.

6. ACCREDITATION PASS (ID)

The press accreditation pass (ID) can be collected from the Media Center, at the Hilton Hotel on:
   6 July 2022, 2 PM – 6 PM,
   7 July 2022, 9 AM – 6 PM.

“Invitation Letter” and “Accreditation Confirmation Letter” must be shown, to be granted the official ID. ID must be worn at all times.

7. MEDIA POOL

Media pool will be available. More detailed information will be announced at a later date.
8. TENTATIVE PROGRAM

The G20 FMM 2022 will be held on Friday, 8 July 2022.

<table>
<thead>
<tr>
<th>Time (UTC+8)</th>
<th>Agenda</th>
<th>Venue</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FRIDAY, 8 July 2022</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>08.20-09.00</td>
<td>Arrival of the G20 Foreign Ministers and HoD.</td>
<td>Foyer of the Grand Ballroom, Mulia Hotel.</td>
<td>Open to all journalist for photo ops.</td>
</tr>
<tr>
<td>09.05-09.30</td>
<td>Opening.</td>
<td>The Grand Ballroom, Mulia Hotel.</td>
<td>Open to official travelling press. Media pooling and viewing room will be available.</td>
</tr>
<tr>
<td>09.30-17.30</td>
<td>G20 FMM 2022</td>
<td>The Grand Ballroom, Mulia Hotel.</td>
<td>Closed from press.</td>
</tr>
<tr>
<td>17.30-18.30</td>
<td>The Press Conference of the host country</td>
<td>Media center, Hilton Hotel</td>
<td>Open to all journalist.</td>
</tr>
</tbody>
</table>

9. VENUE*)

**Main event and area for official travelling press:**
The Mulia Hotel Bali, Jalan Raya Nusa Dua Selatan, Bali, Indonesia, 80363.

Area for official travelling press will be available from 6 July 2022, 2 PM - 6 PM, and 7-8 July 2022, 9 AM – 6 PM.

However, considering the capacity of the venue and the implementation of health protocol, access to official travelling press area will be limited to maximum of 2 (two) journalists of each country or international organization attending the G20 FMM 2022.

**Media center, press conference room and viewing room:**
The Hilton Bali Resort, Jalan Raya Nusa Dua Selatan, Bali, Indonesia, 80363.

The media center will be available from 6 July 2022, 2 PM - 6 PM, and 7-8 July 2022, 9 AM – 6 PM to all general press.

Please be advised that the number of persons will be limited due to health protocols and capacity of the venue.

*) During the G20 FMM 2022, shuttle service between the media center and FMM venue will be provided. Shuttle schedule will be available at the media center.

10. ACCOMMODATION AND TRAVEL ARRANGEMENTS

All journalists are responsible for their own travel arrangements, hotel reservations, and payments. Journalists are strongly encouraged to make reservations at the earliest possible time.
11. CONTACT

For inquiries relating to media facilities and registration, please contact media@g20-indonesia.id and put [FMM 2022] as the prefix of the email subject.

MEDIA REGISTRATION G20 FMM 2022

DEO account registration

### DEO (Data Entry Officer) REGISTRATION

- **Start**
- **DEO Registered?**
- **Input Personal Data**
  - Name
  - Email
  - Company
  - Country
  - DEO Type
  - Phone
  - Password
  - Media
  - Office Address
  - Website
- **Submit**
- **Waiting Committee Approval**
- **Approval & Event Assignment from Committee**
- **DEO Received Email confirmation**
- **DEO Able to Login**
Journalist registration and accreditation