MEDIA CIRCULAR

FOR

THE ENERGY TRANSITIONS MINISTERIAL MEETING (ETMM)

BALI, INDONESIA
September 2\textsuperscript{nd} 2022
1. INTRODUCTION

The Ministry of Energy and Mineral Resources of the Republic of Indonesia is hosting the G20 Energy Transitions Ministerial Meeting (ETMM) 2022 in Grand Hyatt Bali Hotel, Nusa Dua on 2nd September 2022, as part of Indonesia’s G20 Presidency.

All journalists interested in covering the event must register and apply for accreditation via https://g20.org/. Media coverage of the event can be done in person or virtually.

Accreditations for in-person coverage are issued on a “first come first served” basis due to limited capacity of the venue and health protocols.

Any further changes or additional information will be communicated via website G20.

2. MEDIA REGISTRATION AND ACCREDITATION PROCESS

a. Prior to online registration, journalists are required to obtain “Invitation Letter” issued by the Ministry of Energy and Mineral Resources of the Republic of Indonesia.

b. Create a Data Entry Officer (DEO) account on the https://g20.org/registration/. Within 1-2 working days, a verification e-mail will be sent to the registered e-mail address to confirm if your DEO account has been approved.

c. Upon approval, log in to your DEO account, complete the online registration form for G20 ETMM 2022 and submit the required documents, including the Invitation Letter. One DEO account can be used for registration of multiple personnel from the same media company.

d. Approved applicants will receive an “Accreditation Confirmation Letter” via registered e-mail address within 2-3 working days.

e. “Accreditation Confirmation Letter” for in-person coverage will be issued on a “first come first served” basis due to the limited capacity of the venue and health protocols.

f. “Accreditation Confirmation Letter” and “Invitation Letter” are required for visa application and obtaining the media badge at the media center.

g. Registration is open from 23 August 2022 – 26 August 2022 and can only be done online within the specified period.

3. VISA APPLICATION

a. Upon successful accreditation, please submit visa application through the respective Indonesian Mission abroad, along with the following supporting documents:

- Passport with the validity of at least 6 (six) months beyond the date of entry in Indonesian territory.
- “Accreditation Confirmation Letter”.
• Official assignment letter from the media office.
• Copy of media ID.
• Proof of return ticket.
• Certificate of at least two doses of Covid-19 vaccination, in English.
• International travel insurance document covering also Covid-19 care.
• Two colored passport photos (4x6 cm, white background).
• Completion of visa fee for visa application at the Indonesian mission.
• List of equipment (description, weight, value, country of origin).
• Request for IMEI registration.

b. Service visa for official traveling press (foreign journalists as part of the main delegates of the Head of Delegation attending the G20 ETMM 2022), will be submitted and processed along with visa of the official delegation.

4. MEDIA PERSONNEL LIMITATION

Considering the capacity of the venue and implementation of health protocol, please note that the total journalist to be limited as below.

<table>
<thead>
<tr>
<th>Total journalist to be invited</th>
<th>30</th>
</tr>
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<tbody>
<tr>
<td>Number of journalist to enter the main room</td>
<td>4 (media pool and MEMR official media)</td>
</tr>
</tbody>
</table>

5. HEALTH PROTOCOL

Foreign journalist intending to enter the territory of the Republic of Indonesia must comply with rules and regulation from the Government of Indonesia, in accordance to the Circular Number 19 of 2022 on Health Protocol concerning Health Protocol for International Travel during COVID-19 Pandemic.

This includes, among other: two doses of Covid-19 vaccination (proven with official vaccine certificate) and the use of PeduliLindungi application.
Please consult the respective Indonesian Missions for further details.

6. CUSTOMS CLEARANCE REQUIREMENT

The journalist’s list of equipment must be legalized by the nearest Indonesian Mission abroad for importation and exportation purposes.

Media representatives are encouraged to have CBP/ATA Carnets in order to expedite the customs clearance process.
7. **ACCREDITATION PASS (ID)**

The press accreditation pass (ID) can be collected from the Media Center, at the Grand Hyatt Bali on:

1 September 2022, 11 AM – 4 PM

“Invitation Letter” and “Accreditation Confirmation Letter” must be shown, to be granted the official ID. ID must be worn at all times.

8. **MEDIA POOL**

Media pool will be available. More detailed information will be announced at a later date.

9. **TENTATIVE PROGRAM**

The G20 ETMM 2022 will be held on Friday, 2 September 2022. The press may view the meeting (with no sound) from media center.

UTC+8 (Central Indonesian Time)

<table>
<thead>
<tr>
<th>Time and Date</th>
<th>Agenda</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Friday, September 2nd, 2022</strong></td>
<td></td>
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</tr>
<tr>
<td>08.15 – 09.00 (45 mins)</td>
<td>Arrival of G20 Energy Ministers and Head of Delegations – Greetings by Minister of Energy and Mineral Resources of Indonesia</td>
<td>Photographer</td>
</tr>
<tr>
<td>09.00 – 09.05 (5 mins)</td>
<td>Delegates entering the meeting room – Opening by MC</td>
<td>Media pool</td>
</tr>
<tr>
<td>13.00 – 13.30 (30 mins)</td>
<td>Press Statement by Minister of Energy and Mineral Resources of Indonesia – Online on YouTube</td>
<td>Only invited media by MEMR</td>
</tr>
</tbody>
</table>

*Updated status: as of 22 Aug 2022*
10. VENUE

Main event and area for official travelling press:

The Grand Hyatt Bali, Kawasan Wisata Nusa Dua BTDC, Nusa Dua, Bali, 80363, Indonesia

Area for official travelling press will be available from 1 September 2022, 2 PM - 6 PM, and 2 September 2022, 9 AM – 6 PM.

However, considering the capacity of the venue and the implementation of health protocol, access to official travelling press area will be limited.

Media center, press conference room and viewing room:

The Grand Hyatt Bali, Kawasan Wisata Nusa Dua BTDC, Nusa Dua, Bali, 80363, Indonesia

The media center will be available from 1 September 2022, 11 AM - 4 PM, and 2 September 2022, 9 AM – 6 PM.

Please be advised that the number of persons will be limited due to health protocols and capacity of the venue.

11. ACCOMMODATION AND TRAVEL ARRANGEMENTS

All journalists are responsible for their own travel arrangements, hotel reservations, and payments. Journalists are strongly encouraged to make reservations at the earliest possible time.
12. CONTACT

For inquiries relating to media facilities and registration, please contact media@g20-indonesia.id and put [G20 ETMM 2022] as the prefix of the email subject.

MEDIA REGISTRATION G20 ETMM 2022

DEO account registration
Journalist registration and accreditation

DEO ADD MEDIA MEMBER

Start → DEO Login (Username & Password) → Event Selection → Menu Member → Registered Member list & approval status (Draft Pending / Approved / Rejected)

Add New Member → Select Existing Member (Data pulling of all previously registered member from the same Organization & Country)

Personal Information

Office Information

Documents Attachments

Color Photograph

Photo of ID Card

Media ID

Work Assignment letter from Company

Initiation Letter from Government

Invitation Type

In Person

With Registration

Add Equipment Information

Can be pull from Existing Member

ITINERARY

Name

Telephone

Flight Number

Seat Number

Airport

Departure Date

Arrival Date

Flight to Headquarters

Flight Number

Seat Number

Airport

Departure Date

Arrival Date

Residency in Indonesia

Add itineraries Information

Add Local Address Information

Can be pull from Existing Member

Local Domicile

Address

Previous

City

District

Postal Code

Submission Complete

Waiting Committee Approval

Approval from Committee

Email Confirmation

Send to Member

Member Can Login into Portal